

New Beacon Updates

December 2023

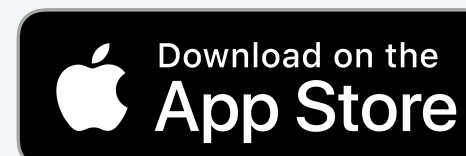


Mobile App v5.2.1

Available for download on the App and
Google Play Stores

- Duty Scheduler

Watch the full
MOBILE APP TOUR:
trekmedics.org/beacon/tour/





Mobile App

New Beacon Updates

Introducing the Duty Scheduler Feature



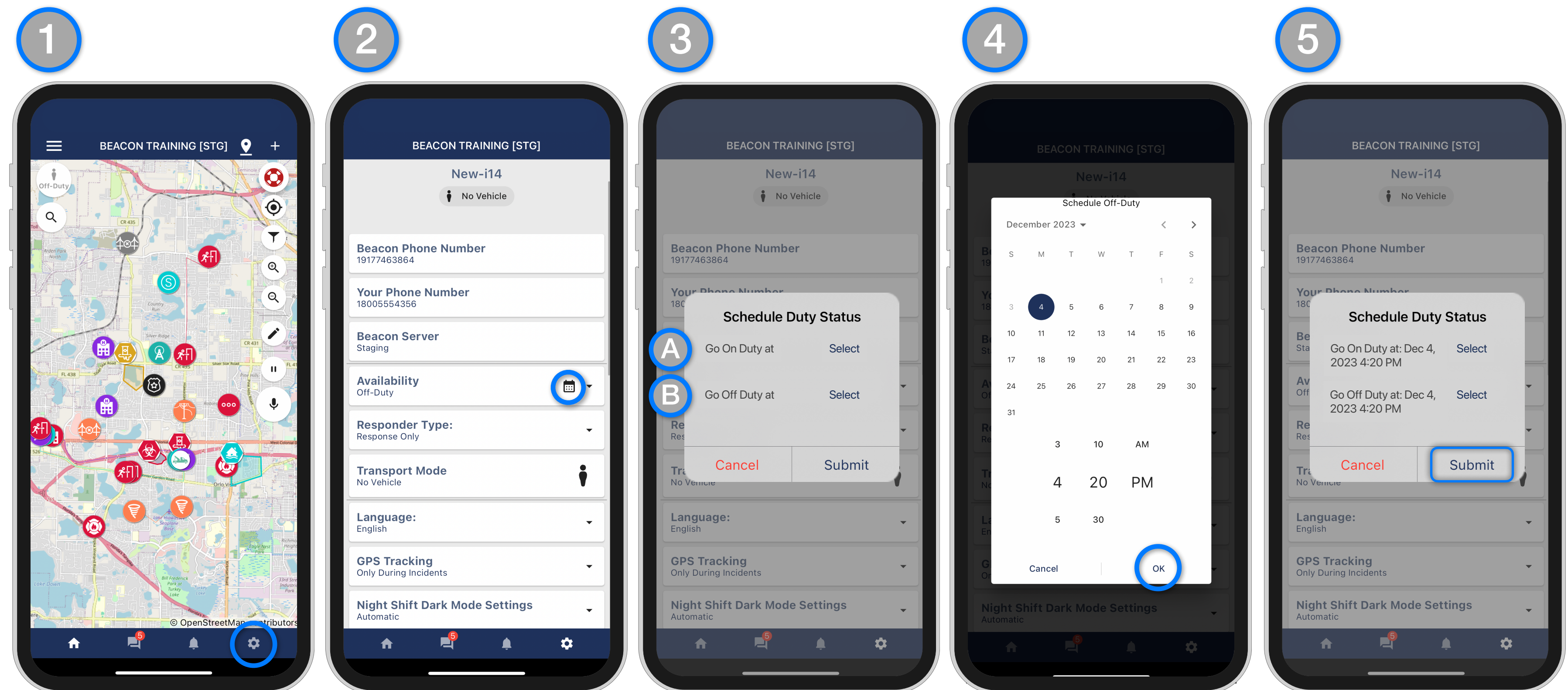
Beacon now includes the ability to schedule date and time to go **On-Duty** or **Off-Duty**

To create a duty schedule:

1. Go to the **Settings** screen
2. Locate the *Availability* menu and Press on the **Calendar icon**
3. Select the schedule type to create
 - A. Go On Duty
 - B. Go Off Duty
4. Pick a date and time, then press **OK**
5. Submit when ready

Additional Notes:

- Time slot selections are divided into 10 minutes interval between an hour (i.e.: 12:00; 12:10; 12:20...)
- Beacon will check and execute all pending schedules on your agency account on 10 minutes interval between an hour.





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Introducing the Duty Scheduler Feature



Checking and Deleting upcoming schedules:

- 6.Once submitted, upcoming duty schedules will display on the *Availability* settings header. A **Duty Schedule indicator** will also be displayed beside the Status icon on the *Home Screen* while there are duty schedules are pending to be executed.
- 7.At this step, pressing the **Calendar** icon on the *Availability* settings or the **Scheduled Duty indicator** on the *Home Screen* will prompt a dialog showing a list view of upcoming schedules.
- 8.Press the **Trash** icon to delete any duty schedule.
- 9.Press the **Add +** button to create more duty schedules and follow steps 3 to 5 described above.
- 10.Schedule Duty list refresh icon.

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