Exercise #1: Broadcast Alerts

Responder Type: *Transports Patients*

Follow these steps:

1. Create a Responder with the <u>*Responder Type: Transports Patients*</u>
2. Go to the <u>Responders Tab</u> on the home page
3. Make sure the same responder is available (no other responders should be available)
4. Click on the <u>Create New Incident</u> panel
5. Indicate the incident location on the map
6. Enter an incident description (not shown)
7. <u>Check</u> the "Broadcast Alert" box
8. Create the Incident

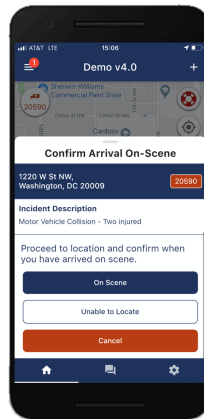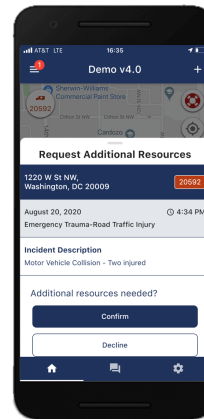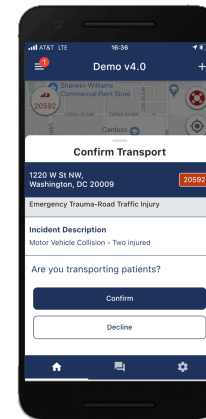**If you followed these directions exactly, your responder should expect to see this sequence of messages:**
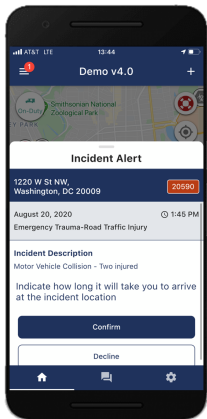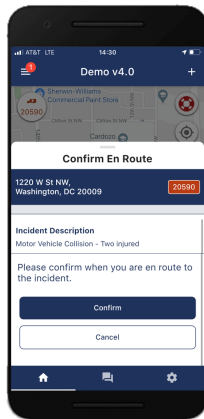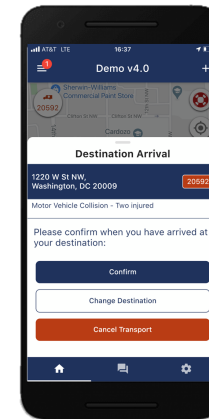
Initial Alert	**Confirm En Route**	**Confirm On Scene**	**Additional Resources***	**Hospital Transport**	**Hospital Arrival**	**Complete Incident**
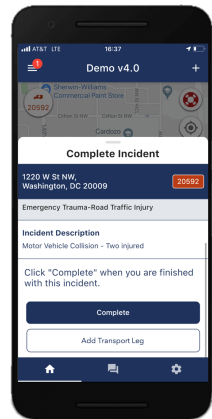
Mobile App

SMS

ALERT ***
ID: 25
Emergency-Trauma-Road Traffic Injury

1220 W St NW, Washington, DC 20009

Motor Vehicle Collision - Two injured

Responding?:
Yes: 25.Minutes

ID: 25
Confirm En Route:
1220 W St NW, Washington, DC 20009.

Emergency-Trauma-Road Traffic Injury

Motor Vehicle Collision - Two injured

Are you en route?
Yes: 1
Cancel Response: 0

ID: 25
Proceed to location:
1220 W St NW, Washington, DC 20009.

Emergency-Trauma-Road Traffic Injury

Motor Vehicle Collision - Two injured

Are you on scene?
Yes: 1
Unable to locate: 2
Cancel Response: 0

Incoming Resources:
Medic 414
(Do not reply.)

Additional resources needed?
Count: #RESOURCES
No: 0

*This message is **only** sent to **the first person to confirm on-scene**; all other responders will skip to the next message

Confirm Transport and ETA.

Atrium Health: 1.Patients.ETA
Distribution1: 2.Patients.ETA
Distribution2: 3.Patients.ETA
Huacas Clinic: 4.Patients.ETA
McCall Center: 5.Patients.ETA
St. Mary's Hospital: 6.Patients.ETA

No Transport: 0

Confirm arrival at destination?

Yes: 1
Need Assistance: 2
Report Delay: 3.Minutes
Change Destination: 4
Cancel: 0

Add Transport Leg: 1
Complete Incident: 0

Exercise #2: Broadcast Alerts

Responder Type: *Doesn't Transport Patients*

Follow these steps:

1. Create a Responder with the _Responder Type: Response Only_
2. Go to the Responders Tab on the home page
3. Make sure the same responder is available
4. Click on the Create New Incident panel
5. Indicate the incident location on the map
6. Enter an incident description (not shown)
7. Check the "Broadcast Alert" box
8. Create the Incident

Edit First Responder

First Name: Bonnie
Last Name: Clyde

Phone Number: +19294488559
Email: lgzo@trek.org

Language: English
Responder type: Response Only

Transportation Mode: Motorcycle
Data Center: Demo

☑ Mobile Dispatcher ☐ Supervisor View ☐ Re-send app invite email?

SAVE   CANCEL EDIT   🗑

Incidents — View Completed Incidents

➕ Create New Incident

Currently there are no active incidents.
View completed incidents here

Responders   Manage

🏍 Dubb, Dubby   📞 💬 ✏ ⏻
Flanker

🏍 VA2/3, Revvl4+   📞 💬 ✏ ⏻
Android

🏍 VA2/3, jPhone11   📞 💬 ✏ ⏻

🚑 ALS Ambulance Medic 414   📞 💬 ✏ ⏻

Incidents — View Completed Incidents

➖ Create New Incident

Place Map Marker to enter address
☐ 📍 Address

Incident Description

Caller Name

Caller Number

Class — Edit — Category
Select   Select

Type
Select

Dispatch Type (Select one)
Broadcast | Both

Max. # Assigned Responders
3

👥 Select Tags   ✏ ⓘ

Create   Cancel

If you followed these directions exactly, your responder should expect to see this sequence of messages:

Mobile App

Initial Alert

Incident Alert
1220 W St NW, Washington, DC 20009   20590
August 20, 2020   1:45 PM
Emergency Trauma-Road Traffic Injury

Incident Description
Motor Vehicle Collision - Two injured

Indicate how long it will take you to arrive at the incident location

Confirm

Decline

Confirm En Route

Confirm En Route
1220 W St NW, Washington, DC 20009   20590

Incident Description
Motor Vehicle Collision - Two injured

Please confirm when you are en route to the incident.

Confirm

Cancel

Confirm On Scene

Confirm Arrival On-Scene
1220 W St NW, Washington, DC 20009   20590

Incident Description
Motor Vehicle Collision - Two injured

Proceed to location and confirm when you have arrived on scene.

On Scene

Unable to Locate

Cancel

Additional Resources*

Request Additional Resources
1220 W St NW, Washington, DC 20009   20592
August 20, 2020   4:34 PM
Emergency Trauma-Road Traffic Injury

Incident Description
Motor Vehicle Collision - Two injured

Additional resources needed?

Confirm

Decline

Complete Incident

Complete Incident
1220 W St NW, Washington, DC 20009   20592
Emergency Trauma-Road Traffic Injury

Incident Description
Motor Vehicle Collision - Two injured
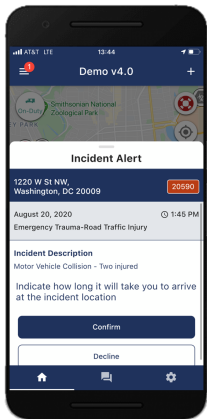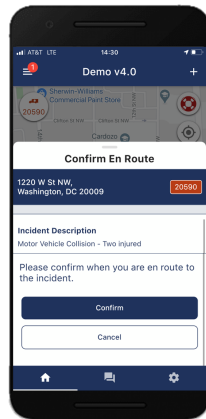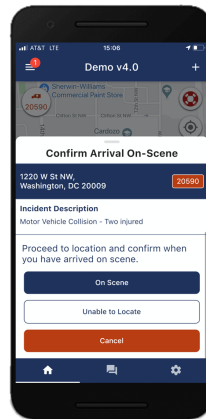
Click "Complete" when you are finished with this incident.

Complete

Add Transport Leg

SMS

Initial Alert
ALERT ***
ID: 25
Emergency-Trauma-Road Traffic Injury

1220 W St NW, Washington, DC 20009

Motor Vehicle Collision - Two injured

Responding?:
Yes: 25.Minutes

Confirm En Route
ID: 25
Confirm En Route:
1220 W St NW, Washington, DC 20009.

Emergency-Trauma-Road Traffic Injury

Motor Vehicle Collision - Two injured

Are you en route?
Yes: 1
Cancel Response: 0

Confirm On Scene
ID: 25
Proceed to location:
1220 W St NW, Washington, DC 20009.

Emergency-Trauma-Road Traffic Injury

Motor Vehicle Collision - Two injured

Are you on scene?
Yes: 1
Unable to locate: 2
Cancel Response: 0

Additional Resources
Incoming Resources:
Medic 414
(Do not reply.)

Additional resources needed?
Count: #RESOURCES
No: 0

*This message is **only** sent to **the first person to confirm on-scene**; all other responders will skip to the next message

Complete Incident
Complete Incident: 0

Exercise #3: Assign Responders

Responder Type: *Transports Patients*

Follow these steps:

1. Create a Responder with the *Responder Type:Transports Patients*
2. Go to the Responders Tab on the home page
3. Make sure the same responder is available
4. Open the Create New Incident panel
5. Select the Incident Location on the map
6. Enter an Incident Description
7. *C*lick the *"Assign"* button
8. Select the same responder from Step #3 in the Assign Responders dropdown
9. Create the incident

Edit First Responder

First Name: ALS Ambulance
Last Name: Medic 414
Phone Number: +19178025416
Email: goggioo@trek.org
Language: English
Responder type: Transports patients
Transportation Mode: Ambulance
Data Center: Demo

☑ Mobile Dispatcher   ☑ Supervisor View   ☐ Re-send app invite email?

SAVE   CANCEL EDIT   🗑

Incidents — View Completed Incidents

➕ Create New Incident

Currently there are no active incidents.
View completed incidents here

Responders — Manage

- Dubb, Dubby — Flanker
- VA2/3, Revvl4+ — Android
- VA2/3, jPhone11
- ALS Ambulance Medic 414

Create New Incident

Place Map Marker to enter address
☐ 📍 Address

Incident Description

Caller Name

Caller Number

Class — Edit Category
Select — Select

Type
Select

Dispatch Type (Select one)
Broadcast | Assign

Select Responders
ALS AMbulance Medic 414

Create   Cancel

If you followed these directions exactly, your responder should expect to see this sequence of messages:

Mobile App

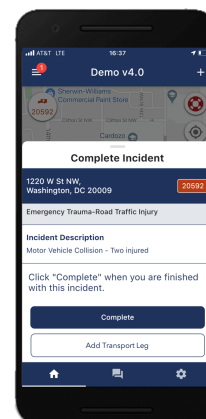| Initial Alert	Confirm En Route	Confirm On Scene	Additional Resources*	Hospital Transport	Hospital Arrival	Complete Incident

Initial Alert is skipped when responders are assigned (See: Step #8)

Confirm En Route
1220 W St NW, Washington, DC 20009
Incident Description
Motor Vehicle Collision – Two injured
Please confirm when you are en route to the incident.
Confirm / Cancel

Confirm Arrival On-Scene
1220 W St NW, Washington, DC 20009
Incident Description
Motor Vehicle Collision – Two injured
Proceed to location and confirm when you have arrived on scene.
On Scene / Unable to Locate / Cancel

Request Additional Resources
1220 W St NW, Washington, DC 20009
August 20, 2020   4:34 PM
Emergency-Trauma-Road Traffic Injury
Incident Description
Motor Vehicle Collision – Two injured
Additional resources needed?
Confirm / Decline

Confirm Transport
1220 W St NW, Washington, DC 20009
Incident Description
Motor Vehicle Collision – Two injured
Are you transporting patients?
Confirm / Decline

Destination Arrival
1220 W St NW, Washington, DC 20009
Incident Description
Motor Vehicle Collision – Two injured
Please confirm when you have arrived at your destination:
Confirm / Change Destination / Cancel Transport

Complete Incident
1220 W St NW, Washington, DC 20009
Emergency-Trauma-Road Traffic Injury
Incident Description
Motor Vehicle Collision – Two injured
Click "Complete" when you are finished with this incident.
Complete / Add Transport Leg

SMS

ALERT ***
ID: 25
Emergency-Trauma-Road Traffic Injury
1220 W St NW, Washington, DC 20009
Motor Vehicle Collision - Two injured
Responding?:
Yes: 25.Minutes

Initial Alert is skipped when responders are assigned (See: Step #8)

ID: 25
Confirm En Route:
1220 W St NW, Washington, DC 20009.
Emergency-Trauma-Road Traffic Injury
Motor Vehicle Collision - Two injured
Are you en route?
Yes: 1
Cancel Response: 0

ID: 25
Proceed to location:
1220 W St NW, Washington, DC 20009.
Emergency-Trauma-Road Traffic Injury
Motor Vehicle Collision - Two injured
Are you on scene?
Yes: 1
Unable to locate: 2
Cancel Response: 0

Incoming Resources:
Medic 414
(Do not reply.)

Additional resources needed?
Count: #RESOURCES
No: 0

*This message is **only** sent to **the first person to confirm on-scene**; all other responders will skip to the next message*

Confirm Transport and ETA.
Atrium Health: 1.Patients.ETA
Distribution1: 2.Patients.ETA
Distribution2: 3.Patients.ETA
Huacas Clinic: 4.Patients.ETA
McCall Center: 5.Patients.ETA
St. Mary's Hospital: 6.Patients.ETA
No Transport: 0

Confirm arrival at destination?
Yes: 1
Need Assistance: 2
Report Delay: 3.Minutes
Change Destination: 4
Cancel: 0

Add Transport Leg: 1
Complete Incident: 0
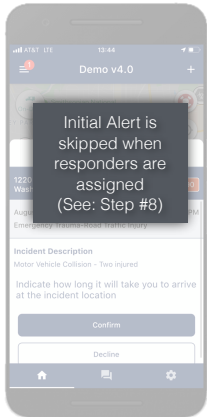
Exercise #4: Assign Responders

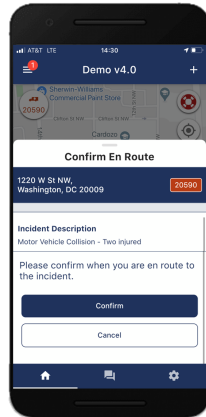Responder Type: *Doesn't Transport Patients*

Follow these steps:

1. Create a Responder with the <u>Responder Type: Response Only</u>
2. Go to the <u>Responders Tab</u> on the home page
3. Make sure the same responder is available
4. Open the New Incident Panel
5. Select the incident location on the map
6. Enter an Incident Description
7. Select the <u>Assign</u> button
8. Select the same responder from Step #3 in the Assign Responders dropdown
9. Create the incident

Edit First Responder

First Name
Bonnie

Last Name
Clyde

Phone Number
+19294488559

Email
lgzo@trek.org

Language
English — **1**

Responder type
Response Only

Transportation Mode
Motorcycle

Data Center
Demo

☑ Mobile Dispatcher   ☐ Supervisor View   ☐ Re-send app invite email?

SAVE   CANCEL EDIT   🗑

Incidents — View Completed Incidents

➕ Create New Incident

Currently there are no active incidents.
View completed incidents here

Responders — **2** — Manage

🛴 Dubb, Dubby — Flanker

🛴 VA2/3, Revvl4+ — Android

🛴 VA2/3, jPhone11

🚑 ALS Ambulance Medic 414 — **3**

Incidents — View Completed Incidents

➖ Create New Incident — **4**

Place Map Marker to enter address
☐ 📍 Address — **5**

Incident Description — **6**

Caller Name

Caller Number

Class — Edit Category
Select — Select

Type
Select

Dispatch Type (Select one)
Broadcast | Assign — **7**

👥 Select Responders — **8**
ALS AMbulance Medic 414

9 — Create   Cancel

If you followed these directions <u>exactly</u>, your responder should expect to see this sequence of messages:

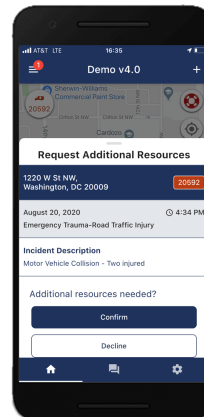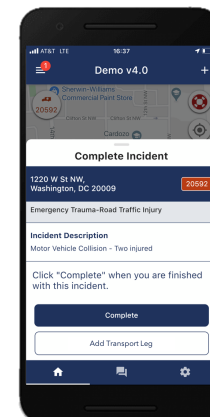|	Initial Alert	Confirm En Route	Confirm On Scene	Additional Resources*	Complete Incident
Mobile App	Initial Alert is skipped when responders are assigned (See: Step #8)	Confirm En Route	Confirm Arrival On-Scene	Request Additional Resources	Complete Incident

Mobile App screens:

Confirm En Route
1220 W St NW, Washington, DC 20009
Incident Description
Motor Vehicle Collision - Two injured
Please confirm when you are en route to the incident.
Confirm / Cancel

Confirm Arrival On-Scene
1220 W St NW, Washington, DC 20009
Incident Description
Motor Vehicle Collision - Two injured
Proceed to location and confirm when you have arrived on scene.
On Scene / Unable to Locate / Cancel

Request Additional Resources
1220 W St NW, Washington, DC 20009
August 20, 2020   4:34 PM
Emergency-Trauma-Road Traffic Injury
Incident Description
Motor Vehicle Collision - Two injured
Additional resources needed?
Confirm / Decline

Complete Incident
1220 W St NW, Washington, DC 20009
Emergency-Trauma-Road Traffic Injury
Incident Description
Motor Vehicle Collision - Two injured
Click "Complete" when you are finished with this incident.
Complete / Add Transport Leg

SMS:

Initial Alert:
ALERT ***
ID: 25
Emergency-Trauma-Road Traffic Injury
Initial Alert is skipped when responders are assigned (See: Step #8)
Responding?:
Yes: 25.Minutes

Confirm En Route:
ID: 25
Confirm En Route:
1220 W St NW, Washington, DC 20009.
Emergency-Trauma-Road Traffic Injury
Motor Vehicle Collision - Two injured
Are you en route?
Yes: 1
Cancel Response: 0

Confirm On Scene:
ID: 25
Proceed to location:
1220 W St NW, Washington, DC 20009.
Emergency-Trauma-Road Traffic Injury
Motor Vehicle Collision - Two injured
Are you on scene?
Yes: 1
Unable to locate: 2
Cancel Response: 0

Additional Resources:
Incoming Resources:
Medic 414
(Do not reply.)

Additional resources needed?
Count: #RESOURCES
No: 0

Complete Incident:
Complete Incident: 0

*This message is <u>only</u> sent to **the first person to confirm on-scene**; all other responders will skip to the next message